The City of Andover, Kansas  
City Council Meeting Minutes  
Andover City Hall  
1609 East Central Avenue  
August 27, 2019 at 7:00 PM

Present
Mayor - Ben Lawrence  
Council Member - Caroline Hale  
Council Member - Troy Tabor  
Council Member - Greg Schneider  
Council Member - Brian Schwan  
Council President - Clark Nelson  
Council Member - Mike Warrington  

Governing Body

1. Call to Order  
Mayor Ben Lawrence

2. Roll Call  
Staff in attendance: Police Chief Michael Keller, Chief Financial Officer Donna Davis, Reserve Deputy Fire Chief Andy Saville, Assistant City Administrator Jennifer McCausland, City Attorney JT Klaus, Director of Public Works/Community Development/Zoning Administrator Les Mangus, City Clerk Susan Renner and City Administrator Mark Detter.  

Rick Lanzrath, Assistant Public Works Director, was also in attendance.

3. Invocation  
Council Member Troy Tabor

4. Pledge of Allegiance  
Led by Mayor Lawrence

5. Public Forum  
No one addressed the council

6. Acceptance of Agenda  
Moved by Clark Nelson, seconded by Mike Warrington  

Accept the agenda as presented or add any modifications requested at time of meeting.

CARRIED 6/0.
7. **Presentation**

7.1 The Butler County ACT A Workforce Enhancement Project

Sarah Hoefgen, Augusta Chamber of Commerce, Jordan Buxton, El Dorado Chamber of Commerce and Aletra Chaney-Prof with Butler Community College presented information regarding a national partnership program.

8. **Citizens Requests**

8.1 ACHS Football Grid Iron Club

Ron Barkdull, 137 N. Douglas, explained an event being planned by their booster club in support of football in the Andover community. The organization requested waiver of the fee for use of the Capital Federal Amphitheater.

Moved by Caroline Hale, seconded by Brian Schwan

_Approve the Andover Central High School Football Grid Iron Club request to waive fee for use of the Capitol Federal Amphitheater on October 9 from 5 pm to midnight._

CARRIED 4/2. Nelson and Warrington opposed..

9. **Consent Agenda**

9.1 City Council Minutes August 13 2019

9.2 Appropriation Ordinance B-15-19 $5,207,976.73

9.3 HR Software Purchase from CivicPlus, Manhattan, Kansas, in an initial amount of $6,375 and an annual service fee of $5,625. The software will provide posting of open positions and electronic employee reviews.

9.4 NetMotion Software, Somerset, New Jersey, maintenance renewal for police patrol car computers in the amount of $5,809.81. _2019 Contractual Services_

9.5 Yorktown Parkway Project Cornejo & Sons Change Order #6 in the _credit_ amount of $17,626.

9.6 Wastewater Department purchase of an electric transformer from Butler Rural Electric in the amount of $11,840 for the Sludge Press Project. _Plant Expansion Reserve_

9.7 Wastewater Department purchase of a Manure Spreader to spread dried sludge. They requested spending authority of the budgeted amount of $65,000. _2019 CIP_

Moved by Troy Tabor, seconded by Brian Schwan

_Approve consent agenda items 9.1 through 9.7 as presented._

CARRIED 6/0.
10. **CMB License**  
10.1 CMB License for Gambino's new owner at 626 N. Andover Road.  

Jan Herdman, owner, was present to answer any questions.  

Moved by Clark Nelson, seconded by Mike Warrington  

*Approve the request for the "enhanced beer" license for the new owner of Love Gambino's Pizza, LLC at 626 N. Andover Road.*  

CARRIED 6/0.

11. **Prairie Creek 4th Addition**  
11.1 Developers Agreement  

Mark Detter explained the following documents had to be revised due to the bids coming in higher than the engineer's estimates.  

Moved by Troy Tabor, seconded by Clark Nelson  

*Approve revised developer's agreement between the City of Andover, Kansas and Prairie Creek Homes, LLC reflecting an increase in the costs of water improvements in Prairie Creek 4th Phase and further reflecting an amended Letter of Credit reflecting an increase in guarantee for water improvements and resulting special assessments from $33,000 to $55,000.*  

CARRIED 6/0.

11.2 Water Petition  

Moved by Troy Tabor, seconded by Clark Nelson  

*Approve revised petition for water improvements in Prairie Creek 4th Phase.*  

CARRIED 6/0.

11.3 Authorizing Resolution  

Moved by Troy Tabor, seconded by Clark Nelson  

*Approve resolution amending resolution 19-11 authorizing improvements in 4th Phase of Prairie Creek Addition in order to reflect increased costs for water improvements in such addition.*  

CARRIED 6/0.  

Resolution number 19-18 was assigned.
11.4 Work Ordinance

Moved by Troy Tabor, seconded by Clark Nelson

_Approve ordinance amending Ordinance 1716 of the City of Andover, Kansas in order to further authorize higher costs of water improvements in 4th Phase of Prairie Creek Addition._

CARRIED 6/0.

Ordinance number 1728 was assigned.

11.5 Water and Sewer Bids

Moved by Troy Tabor, seconded by Clark Nelson

_Accept the low bid from Mies Construction of Wichita, Kansas for waterline and sanitary sewer extensions in Prairie Creek Addition, 4th Phase in the not to exceed amount of $141,809.00 and authorize the Mayor to sign the contract._

CARRIED 6/0.

12. Prairie Creek 5th Addition

12.1 Plan Acceptance-Authorization of Bidding Stormwater Drain Improvements

Rick Lanzrath presented the plans and requested the authorization to accept bids.

Moved by Greg Schneider, seconded by Caroline Hale

Accept the plans and authorize the bidding of stormwater drain improvements for Prairie Creek Phase 5.

CARRIED 6/0.

13. Code of the City of Andover

13.1 Andover Public Library Late Fee

The library requested the increase to bring in line with area libraries.

Moved by Caroline Hale, seconded by Brian Schwan

_Adopt the ordinance as presented._

CARRIED 6/0.

Ordinance number 1729 was assigned.

14.1 2019 STO Ordinance

JT Klaus provided an overview of changes.

Moved by Troy Tabor, seconded by Brian Schwan


CARRIED 6/0.

Ordinance number 1730 was assigned.

15. **Uniform Public Offense Code 2019 (UPOC)**

15.1 2019 UPOC Ordinance

JT Klaus provided an overview of changes.

Moved by Troy Tabor, seconded by Caroline Hale


CARRIED 6/0.

Ordinance number 1731 was assigned.

16. **Executive Sessions**

16.1 Non-elected personnel

Moved by Clark Nelson, seconded by Greg Schneider

*Recess into executive session to discuss matters of non-elected personnel pursuant to K.S.A. 75-4319(b)(1). The meeting will include the governing body, city administrator and city attorney. The open meeting will resume in the council chambers at 8:19pm. (20 minutes)*

CARRIED 6/0.

Moved by Troy Tabor, seconded by Brian Schwan

*Come out of executive session at 8:19pm.*

CARRIED 6/0.

No action was taken.
16.2 Attorney Client Privilege

Moved by Troy Tabor, seconded by Greg Schneider

Recess into executive session for consultation with the city attorney pursuant to K.S.A. 75-4319(b)(2) for matters deemed privileged in the attorney-client relationship. The meeting will include the governing body, city administrator, assistant city administrator, AFR reserves division chief and city attorney. The open meeting will resume in the council chambers at 8:30pm. (10 minutes)

CARRIED 6/0.

Moved by Greg Schneider, seconded by Brian Schwan

Come out of executive session at 8:33pm.

CARRIED 6/0.

No action was taken.

17. Member Items

17.1 Council Member Brian Schwan had none.

Council Member Hale
- Would like staff to look in to allowing a business offering goats for clearing of undesirable vegetation on property located inside the city limits. As she understands it, Andover is the only area municipality that does not allow it.
- Mentioned the Greater Plains Area Department of Aging and the services they offer.

Council Member Troy Tabor
- Has been asked to be on the board of the Tri-County CASA and will be making a presentation at a future council meeting.

Council Member Clark Nelson
- Commented on the presentation by USD 385/Hutton Construction at the previous night’s workshop regarding the progress of construction for the district.
- Commented on the KTA providing information regarding the Main Street KTA Bridge at the workshop.

Council Member Greg Schneider had none.

Council Member Mike Warrington
- Inquired about the attendance of summer concerts and the Grub and Groove/ Gospel event recently held at the amphitheater.

Mayor Lawrence
- Requested staff look at the signage for the 59th Street closure. It is hard to access Terradyne Country Club and the Hereford House without additional signage.
18. Adjourn
   18.1 Moved by Clark Nelson, seconded by Brian Schwan

   At 8:52pm to adjourn.

   CARRIED 6/0.

19. City Department Reports and Minutes
   19.1 Minutes - Andover Public Library
   19.2 July 2019 Financials
   19.3 2019 07 Police Monthly Reports

Respectfully Submitted by

Susan Renner
City Clerk

Approved this 10th day of September 2019 by the City Council, City of Andover, Kansas.